

GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST



SCHEDULE TITLE:
00CORP - The Professional Services
Schedule (PSS)

CONTRACT NUMBER:
GS-00F-106GA

CONTRACT PERIOD:
02-02-2017 to 02-01-2022

BUSINESS SIZE: Small Business

CONTRACTOR:
QUASARS INCORPORATED
2864 DEERFIELD DR
ELLICOTT CITY, MD 21043-3490

CONTRACTOR'S ADMINISTRATOR:
Sandhya Bachu (202)863-4431
sandhya.bachu@quasars-inc.com

Quasars supports client missions involving systems engineering, cybersecurity, information sharing, process improvement (Agile, ITIL, & CMMI based), and related technology management services for a wide range of federal and private clients. We are organized to support three major sectors: national security, healthcare, and transportation. In each sector, we have a proven portfolio and history of success. Our strategy of developing markets separately while sharing intellectual capital and quality control processes throughout our organization has allowed us to give our clients the custom solutions they need while maintaining the advantage of a vast experience pool.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage!*, a menu-driven database system. The INTERNET address for GSA *Advantage!* is <http://www.gsaadvantage.gov>

For more information on ordering from Federal Supply go to this website: www.gsa.gov/schedules

CUSTOMER INFORMATION

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN	DESCRIPTION
871 1	Strategic Planning for Technology Programs/Activities
871 2	Concept Development and Requirements Analysis
871 3	System Design, Engineering and Integration
871 4	Test and Evaluation
871 5	Integrated Logistics Support
871 6	Acquisition and Life Cycle Management

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

All SIN's \$ 40.28

1c. HOURLY RATES (Services only):

See the attached GSA Pricelist

2. MAXIMUM ORDER*: \$1,000,000 (note that the Min/Max order thresholds apply to the whole order and NOT per SIN)

3. MINIMUM ORDER: \$100

4. GEOGRAPHIC COVERAGE: CONUS

5. POINT(S) OF PRODUCTION: USA

6. DISCOUNT FROM LIST PRICES: GSA Prices are shown below

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: Net 30 Days.

9.a Government Purchase Cards is accepted up to \$3000

9.b Government Purchase Cards are accepted above the micro-purchase threshold. Contact contractor for limit.

10. FOREIGN ITEMS: None

11a. TIME OF DELIVERY: 30 days

11b. EXPEDITED DELIVERY: Expedited delivery is available. Contact the Contractor for rates.

11c. OVERNIGHT AND 2-DAY DELIVERY: Overnight and 2-day delivery are available. Contact the Contractor for rates.

11d. URGENT REQUIREMENTS: Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. FOB POINT: Point of Production

13a. ORDERING ADDRESS: Same as contractor

13b. ORDERING PROCEDURES: Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

14. PAYMENT ADDRESS: Same as contractor

15. WARRANTY PROVISION: N/A

16. EXPORT PACKING CHARGES: Contact Sales Office

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: Contact contractor for limit.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): N/A

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

20. TERMS AND CONDITIONS OF REPAIR PARTS: N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

23. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. Section 508 Compliance for Electronic and Information Technology (EIT): N/A

25. DUNS NUMBER: 969546621

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Active Registration in the SAM database.

PRICING INFORMATION

LBARO CATEGORY PRICING

Labor Category	2017 GSA Price (w/ IFF)	2018 GSA Price (w/ IFF)	2019 GSA Price (w/ IFF)	2020 GSA Price (w/ IFF)	2021 GSA Price (w/ IFF)
<i>Sr Manager</i>	\$207.05	\$211.19	\$215.41	\$219.72	\$224.12
<i>Task Supervisor</i>	\$99.70	\$101.69	\$103.73	\$105.80	\$107.92
<i>SME</i>	\$209.59	\$213.78	\$218.06	\$222.42	\$226.87
<i>Sr. Engineer</i>	\$125.80	\$128.31	\$130.88	\$133.50	\$136.17
<i>Engineer</i>	\$120.92	\$123.34	\$125.80	\$128.32	\$130.88
<i>Jr. Engineer</i>	\$75.98	\$77.50	\$79.05	\$80.63	\$82.25
<i>SW Engineer</i>	\$112.88	\$115.14	\$117.44	\$119.79	\$122.18
<i>Electrical Engineer</i>	\$113.66	\$115.94	\$118.25	\$120.62	\$123.03
<i>Mechanical Engineer</i>	\$111.63	\$113.86	\$116.14	\$118.46	\$120.83
<i>Project Specialist</i>	\$103.03	\$105.09	\$107.20	\$109.34	\$111.53
<i>Statistician</i>	\$113.66	\$115.94	\$118.25	\$120.62	\$123.03
<i>Analyst</i>	\$82.86	\$84.52	\$86.21	\$87.93	\$89.69
<i>Admin</i>	\$64.99	\$66.29	\$67.62	\$68.97	\$70.35
<i>Program Manager</i>	\$177.67	\$181.23	\$184.85	\$188.55	\$192.32
<i>Technical Project Manager</i>	\$144.89	\$147.78	\$150.74	\$153.75	\$156.83
<i>Administrative Project Manager</i>	\$130.40	\$133.01	\$135.67	\$138.38	\$141.15
<i>Task Leader</i>	\$125.82	\$128.34	\$130.91	\$133.53	\$136.20
<i>Project Control Analyst</i>	\$80.28	\$81.88	\$83.52	\$85.19	\$86.89
<i>Assoc Scientist/Engineer/Systems Analyst</i>	\$72.49	\$73.94	\$75.42	\$76.92	\$78.46
<i>Int I Scientist/Engineer/Systems Analyst</i>	\$82.20	\$83.84	\$85.52	\$87.23	\$88.97
<i>Int II Scientist/Engineer/Systems Analyst</i>	\$95.22	\$97.13	\$99.07	\$101.05	\$103.07
<i>Senior I Scientist/Engineer/Systems Analyst</i>	\$108.35	\$110.51	\$112.72	\$114.98	\$117.28
<i>Senior Cert Scientist/Engineer/Systems Analyst</i>	\$117.64	\$119.99	\$122.39	\$124.84	\$127.33
<i>Senior II Scientist/Engineer/Systems Analyst</i>	\$156.48	\$159.61	\$162.80	\$166.06	\$169.38
<i>Senior PhD Scientist/Engineer/Systems Analyst</i>	\$163.74	\$167.01	\$170.35	\$173.76	\$177.24
<i>Assoc Computer Scientist/Systems Analyst</i>	\$72.49	\$73.94	\$75.42	\$76.92	\$78.46
<i>Int I Computer Scientist/Systems Analyst</i>	\$82.20	\$83.84	\$85.52	\$87.23	\$88.97
<i>Int II Computer Scientist/Systems Analyst</i>	\$95.22	\$97.13	\$99.07	\$101.05	\$103.07
<i>Senior I Computer Scientist/Systems Analyst</i>	\$108.35	\$110.51	\$112.72	\$114.98	\$117.28
<i>Senior Cert Computer Scientist/Systems Analyst</i>	\$117.64	\$119.99	\$122.39	\$124.84	\$127.33
<i>Senior II Computer Scientist/Systems Analyst</i>	\$156.90	\$160.03	\$163.24	\$166.50	\$169.83
<i>Senior PhD Computer Scientist/Systems Analyst</i>	\$163.74	\$167.01	\$170.35	\$173.76	\$177.24
<i>Assoc IT Analyst</i>	\$76.61	\$78.14	\$79.71	\$81.30	\$82.93
<i>Int I IT Analyst</i>	\$85.39	\$87.10	\$88.84	\$90.62	\$92.43
<i>Int II IT Analyst</i>	\$95.22	\$97.13	\$99.07	\$101.05	\$103.07
<i>Senior I IT Analyst</i>	\$110.08	\$112.28	\$114.53	\$116.82	\$119.15

<i>Senior Cert IT Analyst</i>	\$129.65	\$132.24	\$134.88	\$137.58	\$140.33
<i>Senior II IT Analyst</i>	\$156.90	\$160.03	\$163.24	\$166.50	\$169.83
<i>Senior PhD IT Analyst</i>	\$129.65	\$132.24	\$134.89	\$137.59	\$140.34
<i>Assoc System Security/Information Assurance Analyst</i>	\$76.61	\$78.14	\$79.71	\$81.30	\$82.93
<i>Int I System Security/Information Assurance Analyst</i>	\$85.39	\$87.10	\$88.84	\$90.62	\$92.43
<i>Int II System Security/Information Assurance Analyst</i>	\$95.22	\$97.13	\$99.07	\$101.05	\$103.07
<i>Senior I System Security/Information Assurance Analyst</i>	\$110.08	\$112.28	\$114.53	\$116.82	\$119.15
<i>Senior Cert System Security/Information Assurance Analyst</i>	\$129.65	\$132.24	\$134.88	\$137.58	\$140.33
<i>Senior II System Security/Information Assurance Analyst</i>	\$154.45	\$157.54	\$160.69	\$163.91	\$167.19
<i>Senior PhD System Security/Information Assurance Analyst</i>	\$163.74	\$167.01	\$170.35	\$173.76	\$177.24
<i>Assoc Technical Writer</i>	\$51.88	\$52.91	\$53.97	\$55.05	\$56.15
<i>Int I Technical Writer</i>	\$62.83	\$64.09	\$65.37	\$66.68	\$68.01
<i>Int II Technical Writer</i>	\$86.09	\$87.81	\$89.56	\$91.35	\$93.18
<i>Senior I Technical Writer</i>	\$93.39	\$95.26	\$97.16	\$99.11	\$101.09
<i>Senior Cert Technical Writer</i>	\$99.92	\$101.92	\$103.96	\$106.04	\$108.16
<i>Senior II Technical Writer</i>	\$90.99	\$92.81	\$94.66	\$96.56	\$98.49
<i>Senior PhD Technical Writer</i>	\$131.47	\$134.10	\$136.78	\$139.51	\$142.30
<i>Assoc Writer/Editor</i>	\$51.88	\$52.92	\$53.98	\$55.06	\$56.16
<i>Int I Writer/Editor</i>	\$69.27	\$70.65	\$72.07	\$73.51	\$74.98
<i>Int II Writer/Editor</i>	\$74.66	\$76.15	\$77.68	\$79.23	\$80.81
<i>Senior I Writer/Editor</i>	\$85.71	\$87.43	\$89.18	\$90.96	\$92.78
<i>Senior Cert Writer/Editor</i>	\$89.13	\$90.91	\$92.73	\$94.58	\$96.48
<i>Senior II Writer/Editor</i>	\$96.36	\$98.29	\$100.26	\$102.26	\$104.31
<i>Senior PhD Writer/Editor</i>	\$149.40	\$152.39	\$155.44	\$158.55	\$161.72
<i>Assoc Acquisition/Procurement/Contract/Analyst</i>	\$63.79	\$65.06	\$66.37	\$67.69	\$69.05
<i>Int I Acquisition/Procurement/Contract/Analyst</i>	\$72.92	\$74.38	\$75.86	\$77.38	\$78.93
<i>Int II Acquisition/Procurement/Contract/Analyst</i>	\$87.42	\$89.16	\$90.95	\$92.77	\$94.62
<i>Senior I Acquisition/Procurement/Contract/Analyst</i>	\$100.41	\$102.42	\$104.47	\$106.56	\$108.69
<i>Senior Cert Acquisition/Procurement/Contract/Analyst</i>	\$112.87	\$115.12	\$117.43	\$119.77	\$122.17
<i>Senior II Acquisition/Procurement/Contract/Analyst</i>	\$143.20	\$146.07	\$148.99	\$151.97	\$155.01
<i>Senior PhD Acquisition/Procurement/Contract/Analyst</i>	\$149.88	\$152.88	\$155.94	\$159.06	\$162.24
<i>Assoc Business/Financial/Management/Analyst</i>	\$66.19	\$67.51	\$68.86	\$70.24	\$71.64

<i>Int I Business/Financial/Management/Analyst</i>	\$72.92	\$74.38	\$75.86	\$77.38	\$78.93
<i>Int II Business/Financial/Management/Analyst</i>	\$85.72	\$87.44	\$89.19	\$90.97	\$92.79
<i>Senior I Business/Financial/Management/Analyst</i>	\$100.41	\$102.42	\$104.47	\$106.56	\$108.69
<i>Senior Cert Business/Financial/Management/Analyst</i>	\$110.81	\$113.03	\$115.29	\$117.59	\$119.95
<i>Senior II Business/Financial/Management/Analyst</i>	\$121.40	\$123.83	\$126.31	\$128.83	\$131.41
<i>Senior PhD Business/Financial/Management/Analyst</i>	\$151.02	\$154.04	\$157.12	\$160.27	\$163.47
<i>Assoc Trainer/Training Material Specialist</i>	\$61.52	\$62.75	\$64.01	\$65.29	\$66.59
<i>Int I Trainer/Training Material Specialist</i>	\$71.99	\$73.43	\$74.90	\$76.40	\$77.92
<i>Int II Trainer/Training Material Specialist</i>	\$81.12	\$82.74	\$84.40	\$86.08	\$87.81
<i>Senior I Trainer/Training Material Specialist</i>	\$93.71	\$95.59	\$97.50	\$99.45	\$101.44
<i>Senior Cert Trainer/Training Material Specialist</i>	\$109.07	\$111.25	\$113.47	\$115.74	\$118.06
<i>Senior II Trainer/Training Material Specialist</i>	\$122.39	\$124.84	\$127.33	\$129.88	\$132.48
<i>Senior PhD Trainer/Training Material Specialist</i>	\$131.47	\$134.10	\$136.78	\$139.51	\$142.30
<i>Technical Support I</i>	\$41.43	\$42.26	\$43.11	\$43.97	\$44.85
<i>Technical Support II</i>	\$52.41	\$53.46	\$54.53	\$55.62	\$56.73
<i>Technical Support III</i>	\$69.22	\$70.60	\$72.02	\$73.46	\$74.93
<i>Technical Support IV</i>	\$65.53	\$66.84	\$68.18	\$69.54	\$70.93
<i>Administrative Support I</i>	\$40.28	\$41.09	\$41.91	\$42.75	\$43.60
<i>Administrative Support II</i>	\$51.90	\$52.94	\$54.00	\$55.08	\$56.18
<i>Administrative Support III</i>	\$58.46	\$59.63	\$60.82	\$62.04	\$63.28
<i>Administrative Support IV</i>	\$65.78	\$67.10	\$68.44	\$69.81	\$71.21

LABOR CATEGORY DESCRIPTIONS

Classification	Responsibilities	Edu.	Exp.
Sr Manager	Plans, supervises, manages, and may participate technically in one or more projects. May supervise one or more mid-level project managers. Trains and supervises junior and mid-level personnel. Has authority for unsupervised technical decision and action. Leads and mentors personnel assigned to program support functions. Analyzes requirements; reviews and coordinates with internal and external customers to generate program documentation such as plans, schedules, briefings, reports, correspondence, contact/contract modifications, technical instructions, technical procedures or related material. Reviews, analyzes, provides technical comments, and provides assessment of technical and non-technical program reports; researches specific areas and prepares findings. Interfaces with internal and external principal program participants for planning and prioritization and resolution of overall activities and resolution of issues to support customer goals.	BS	20 yrs
Task Supervisor	Consult in a specific functional area of project. Support the development of work plans to fulfill government requirements. Support formulation of milestone schedules or other documented plans. Commensurate education and experience. Provide advice and guidance to subordinates and ensures technical adequacy of the work. Responsible for project planning, execution and performance. Experience includes supervision management of projects	BS	12 yrs and PMI Certified or equal
SME	Conducts and technically directs complex projects involving the origination, application, and/or analysis of new or innovative techniques and approaches. Provides technical leadership, inspiration, and consultation to professional co-workers. Performs enterprise strategic systems planning, enterprise information planning (if applicable) and business area planning. Performs a range of design, development, analysis, or review tasks independently. Generates and reviews complete design specifications and/or technical documentations, procedures for complex assignments. Acts as a lead on complex tasks and responsible for design, analyses, or design reviews. Serves as technical expert on project teams providing technical direction, interpretation and alternatives.	BS	15 yrs
Sr. Engineer	May plan, conduct, supervise, and/or manage most tasks under minimum supervision, conferring with supervisor on unusual matters. Assignments are broad in nature requiring originality and ingenuity. May train or supervise junior and mid-level personnel. Has substantial latitude for unsupervised decision and action. May have overall responsibility for project financial and technical management. Performs a range of design development, analysis, or review tasks independently. Responsible for complete designs, analyses, or design reviews. Generates complete design specifications for the most complex projects. May train other engineers on technical issues related to the research, design, development, testing and analysis of engineering assignments. Interfaces with customers at all levels: design reviews, technical working groups, and final design and test activities. Conducts site visits and experimental investigations and analyzes engineering problems, propose solutions and alternatives, and provides recommendations. Prepares, delivers and submits technical papers and performs engineering studies. May organize and supervise a group of employees for a given project, contract or job with overall responsibility for cost, schedule, technical and employee performance.	BS	12 yrs
Engineer	Performs varied and difficult tasks under minimum supervision, conferring with supervisor on unusual matters. Assignments may be routine or may be broad in nature requiring originality and ingenuity. May be assisted by or may supervise junior personnel; Has some latitude for unsupervised decision and action. Performs a range of design development, analysis or review tasks under minimal supervision. Acts as a lead on less complex tasks and responsible for a portion of a design or section of an analysis or design review. Generates complete design specifications of less complex projects. Coordinates and works closely with other engineering, logistics, financial, and program management disciplines to define system specifications and requirements. Develops, maintains and produces technical documentation and system/subsystem specifications. Interfaces with customers at all levels: design reviews, technical working groups, and final design and test activities. Conducts site visits, experimental investigations and analyzes engineering problems, propose solutions and alternatives, and provides recommendations.	BS	7 yrs
Jr. Engineer	Performs assigned tasks that are varied and that may be somewhat difficult in character, but usually involve limited responsibility. Instructions are typically detailed. Performs design development, analysis, and review tasks under some supervision. Generates sections of design specifications of more complex projects or complete specifications of less complex projects. Prepares, delivers and submits technical presentations for in-process design and review	BS	2 yrs

	meetings. Establishes and maintains filing systems/databases for tracking project status. Develops technical documentation and system/subsystem specifications. Interfaces with customers at all levels: design reviews, technical working groups, and final design and test activities. Conducts site visits and investigates engineering problems, proposes solutions and alternatives, and provides recommendations. Verifies and complies with engineering documentation standards and test procedures.		
SW Engineer	Performs varied and difficult Software Engineering tasks under minimum supervision, conferring with supervisor on unusual matters. Assignments may be routine or may be broad in nature requiring originality and ingenuity. May be assisted by or may supervise junior personnel; Has some latitude for unsupervised decision and action. Performs intermediate software engineering functions in team environment Performs a range of design development, analysis or review tasks under minimal supervision. Acts as a lead on less complex tasks and responsible for a portion of a design or section of an analysis or design review. Generates complete design specifications of less complex projects. Coordinates and works closely with other engineering, logistics, financial, and program management disciplines to define system specifications and requirements. Develops, maintains and produces technical documentation and system/subsystem specifications. Interfaces with customers at all levels: design reviews, technical working groups, and final design and test activities. Conducts site visits, experimental investigations and analyzes engineering problems, propose solutions and alternatives, and provides recommendations.	BS	5 yrs
Electrical Engineer	Performs varied and difficult Electrical Engineering tasks under minimum supervision, conferring with supervisor on unusual matters. Assignments may be routine or may be broad in nature requiring originality and ingenuity. May be assisted by or may supervise junior personnel; has some latitude for unsupervised decision and action. Performs intermediate electrical engineering functions in team environment Performs a range of design development, analysis or review tasks under minimal supervision. Acts as a lead on less complex tasks and responsible for a portion of a design or section of an analysis or design review. Generates complete design specifications of less complex projects. Coordinates and works closely with other engineering, logistics, financial, and program management disciplines to define system specifications and requirements. Develops, maintains and produces technical documentation and system/subsystem specifications. Interfaces with customers at all levels: design reviews, technical working groups, and final design and test activities. Conducts site visits, experimental investigations and analyzes engineering problems, propose solutions and alternatives, and provides recommendations.	BSEE or equal	5 yrs
Mechanical Engineer	Performs varied and difficult Mechanical Engineering tasks under minimum supervision, conferring with supervisor on unusual matters. Assignments may be routine or may be broad in nature requiring originality and ingenuity. May be assisted by or may supervise junior personnel; has some latitude for unsupervised decision and action. Performs intermediate mechanical engineering functions in team environment Performs a range of design development, analysis or review tasks under minimal supervision. Acts as a lead on less complex tasks and responsible for a portion of a design or section of an analysis or design review. Generates complete design specifications of less complex projects. Coordinates and works closely with other engineering, logistics, financial, and program management disciplines to define system specifications and requirements. Develops, maintains and produces technical documentation and system/subsystem specifications. Interfaces with customers at all levels: design reviews, technical working groups, and final design and test activities. Conducts site visits, experimental investigations and analyzes engineering problems, propose solutions and alternatives, and provides recommendations.	BSME or equal	5 yrs
Project Specialist	Direct all financial management and administrative activities, such as budgeting, manpower and resource planning and financial reporting. Perform complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues, which would require a report and recommend solutions. Develop work breakdown structures, prepare charts, tables, graphs, and diagrams to assist in analyzing problems. Provide daily supervision and direction to staff. Create and Execute project work plans and revise them as appropriate. Identify resources needed and delegate individual responsibilities. Conduct regular status meetings within project team	BS/BA	5 yrs
Statistician	Analyzes and interprets data from various sources. Performs a variety of complicated statistical calculations. Compiles reports, charts, and tables based on established statistical methods. Familiar with a variety of the field's concepts, practices, and procedures. Develop Forecasts Based on Statistical Analysis. Analyze and interpret statistical data in order to identify significant differences in relationships among sources of information. Apply sampling techniques or utilize complete enumeration bases in order to determine and define groups to	BS/BA	3 yrs

	be surveyed.Design research projects that apply valid scientific techniques and utilize information obtained from baselines or historical data in order to structure uncompromised and efficient analyses.Develop and test experimental designs, sampling techniques, and analytical methods.Evaluate sources of information in order to determine any limitations in terms of reliability or usability.		
Analyst	May plan, conduct, supervise, and/or manage most tasks under minimum supervision, conferring with supervisor on unusual matters. Assignments are broad in nature requiring originality and ingenuity. May train or supervise junior and mid-level personnel. Has substantial latitude for unsupervised decision and action. May have overall responsibility for project financial and technical management. Maintains data base to produce monthly financial reports. Tracks, processes and distributes deliverables and monitors comment status. Collects and analyzes performance data. Assesses and quantifies cost/schedule/technical status and risk; evaluates trends, and projects cost completion estimates. Participates in program management reviews and financial administration meetings. Prepares and coordinates inputs for acquisition documentation, status reports, briefings, and information inquiries. Trains new staff (internal & external) on CPM concepts, analysis techniques and related reports. Conducts technical evaluation of cost proposals including fact finding, cost/technical trade-off analyses and evaluation report writing. Prepares independent cost estimates to support evaluation of alternatives including development of cost and operational effectiveness analyses, and Bottom-Up/Top-Down cost estimates. Serves as liaison to contractor finance/accounting personnel. Conducts special studies and evaluations.	BA Math or equal	10 yrs
Admin	Performs assigned administrative technical support tasks under immediate supervision. Work is typically routine and instructions are detailed. Prepares and maintains word processing, spreadsheets, data bases, and/or other software files and information. Prepares technical reports including the gathering of information and data, analyzing, organizing, and presentation in a logical, persuasive manner the conclusions of the information. Reads, understands a variety of data and reports sent to the office for action and brings management's attention to items requiring specific action. Gathers data from various sources and synthesizes the options for action from that data, for the decision making process. In concert with the Director(s) or Manager(s), designs and implements the necessary business processes to cause effective functioning of the office. Screens, directs, and handles incoming telephone calls and requests. Responds to inquiries exercising significant initiative and judgment based on knowledge of policies and procedures including answering customer inquiries, acting as a liaison. Organizes and maintains departmental files in accordance with applicable procedures. Schedules appointments, arranges meetings, and prepares required materials. May attend meetings and records and report on proceedings.	BS/BA	0 yrs
Program Manager	The Program Manager is the most senior of the series and has responsibility for more than one project or has responsibility for a very large project.	BS/BA	15 years
Technical Project Manager	The Technical Project Manager provides normal project management functions including technical leadership, quality assurance, and decision-oriented recommendations.	BS/BA	10 years
Administrative Project Manager	The Administrative Project Manager covers contracts and situations that require no technical leadership and provides status and progress reporting while providing an administrative connection between onsite contractor staff and a contractor's home office	BS/BA	10 years
Task Leader	The Task Leader ensures that teams assigned to specific tasks complete those tasks on time and without going over budget. The Task Leader tracks the progress of individuals to make sure that work is distributed appropriately and ensures that critical path objectives are prioritized.	BS/BA	5 years)
Project Control Analyst	The Project Control Analyst supports project management by monitoring project progression metrics. The Project Control Analyst measures and analyzes metrics relating to project finances, earned value, resource usage, and project schedule.	BS/BA	2 years
Assoc Scientist/Engineer/Systems Analyst	Low Level Tasks. The series provides engineering service support activities for operational locations including facility maintenance, modification, and remediation as well as various levels of equipment repair. R&D support service resources may be specified from this labor category series	BS/BA	1 year
Int I Scientist/Engineer/Systems Analyst	Mid-Level Tasks. The series provides engineering service support activities for operational locations including facility maintenance, modification, and remediation as well as various levels of equipment repair. R&D support service resources may be specified from this labor category series	BS/BA	3 years
Int II	High-Level Tasks and Supervision. The series provides engineering service support activities for	BS/BA	5 years

Scientist/Engineer/Systems Analyst	operational locations including facility maintenance, modification, and remediation as well as various levels of equipment repair. R&D support service resources may be specified from this labor category series		
Senior I Scientist/Engineer/Systems Analyst	Low-Level Tasks. The series provides engineering service support activities for operational locations including facility maintenance, modification, and remediation as well as various levels of equipment repair. R&D support service resources may be specified from this labor category series	BS/BA	8 years
Senior Cert Scientist/Engineer/Systems Analyst	Intermediate-Level Tasks (Certification). The series provides engineering service support activities for operational locations including facility maintenance, modification, and remediation as well as various levels of equipment repair. R&D support service resources may be specified from this labor category series	BS/BA	10 years
Senior II Scientist/Engineer/Systems Analyst	Mid-level Tasks and Supervision. The series provides engineering service support activities for operational locations including facility maintenance, modification, and remediation as well as various levels of equipment repair. R&D support service resources may be specified from this labor category series	BS/BA	15 years
Senior PhD Scientist/Engineer/Systems Analyst	High-Level Tasks and Supervision. The series provides engineering service support activities for operational locations including facility maintenance, modification, and remediation as well as various levels of equipment repair. R&D support service resources may be specified from this labor category series	PhD	10 years
Assoc Computer Scientist/Systems Analyst	This series provides computer engineering and computer systems analysis and/or computer science and software engineering.	BS/BA	1 year
Int I Computer Scientist/Systems Analyst	Low-Level Tasks. This series provides computer engineering and computer systems analysis and/or computer science and software engineering.	BS/BA	3 years
Int II Computer Scientist/Systems Analyst	Mid-Level Tasks and Supervision. This series provides computer engineering and computer systems analysis and/or computer science and software engineering.	BS/BA	5 years
Senior I Computer Scientist/Systems Analyst	Low-Level Tasks. This series provides computer engineering and computer systems analysis and/or computer science and software engineering.	BS/BA	8 years
Senior Cert Computer Scientist/Systems Analyst	Intermediate-Level Tasks (Certification). This series provides computer engineering and computer systems analysis and/or computer science and software engineering.	BS/BA	10 years
Senior II Computer Scientist/Systems Analyst	Mid-Level Tasks and Supervision. This series provides computer engineering and computer systems analysis and/or computer science and software engineering.	BS/BA	15 years
Senior PhD Computer Scientist/Systems Analyst	High-Level Tasks and Supervision. This series provides computer engineering and computer systems analysis and/or computer science and software engineering.	PhD	10 years
Assoc IT Analyst	Low-Level Tasks. This series provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions	BS/BA	1 year
Int I IT Analyst	Intermediate-Level Tasks. This series provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions	BS/BA	3 years
Int II IT Analyst	Intermediate-Level Tasks and Supervision. This series provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis,	BS/BA	5 years

	design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions		
Senior I IT Analyst	High-Level Tasks and Supervision. This series provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions	BS/BA	8 years
Senior Cert IT Analyst	High-Level Tasks and Supervision (Certification). This series provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions	BS/BA	10 years
Senior II IT Analyst	High-Level Tasks and Supervision. This series provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions	BS/BA	15 years
Senior PhD IT Analyst	Highest-Level Tasks. This series provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions	BS/BA	10 years
Assoc System Security/Information Assurance Analyst	Low-Level Tasks. The security series provides systems security engineering and IT systems security. This labor category covers all security related specialty engineering functions and all information assurance functions.	BS/BA	1 Year
Int I System Security/Information Assurance Analyst	Mid-Level Tasks. The security series provides systems security engineering and IT systems security. This labor category covers all security related specialty engineering functions and all information assurance functions.	BS/BA	3 Years
Int II System Security/Information Assurance Analyst	High-Level Tasks. The security series provides systems security engineering and IT systems security. This labor category covers all security related specialty engineering functions and all information assurance functions.	BS/BA	5 Years
Senior I System Security/Information Assurance Analyst	Low-Level Senior Tasks. The security series provides systems security engineering and IT systems security. This labor category covers all security related specialty engineering functions and all information assurance functions.	BS/BA	8 Years
Senior Cert System Security/Information Assurance Analyst	Intermediate-Level Senior Tasks. The security series provides systems security engineering and IT systems security. This labor category covers all security related specialty engineering functions and all information assurance functions.	BS/BA	10 Years
Senior II System Security/Information Assurance Analyst	Mid-Level Senior Task and Supervision. The security series provides systems security engineering and IT systems security. This labor category covers all security related specialty engineering functions and all information assurance functions.	BS/BA	15 Years
Senior PhD System Security/Information Assurance Analyst	High-Level Senior Tasks and Supervision. The security series provides systems security engineering and IT systems security. This labor category covers all security related specialty engineering functions and all information assurance functions.	PhD	10 Years
Assoc Technical Writer	Low-Level Tasks. This series provides support to read and analyze highly technical materials and to create presentations of that information. This may be specifications, drawings, user	BS/BA	1 Year

	manuals, presentations, reports, or training documents		
Int I Technical Writer	Mid-Level Tasks. This series provides support to read and analyze highly technical materials and to create presentations of that information. This may be specifications, drawings, user manuals, presentations, reports, or training documents	BS/BA	3 Years
Int II Technical Writer	High-Level Tasks. This series provides support to read and analyze highly technical materials and to create presentations of that information. This may be specifications, drawings, user manuals, presentations, reports, or training documents	BS/BA	5 Years
Senior I Technical Writer	Low-Level Tasks (Senior). This series provides support to read and analyze highly technical materials and to create presentations of that information. This may be specifications, drawings, user manuals, presentations, reports, or training documents	BS/BA	8 Years
Senior Cert Technical Writer	Intermediate-Level Tasks (Senior) (Certification). This series provides support to read and analyze highly technical materials and to create presentations of that information. This may be specifications, drawings, user manuals, presentations, reports, or training documents	BS/BA	10 Years
Senior II Technical Writer	Mid-Level Tasks (Senior). This series provides support to read and analyze highly technical materials and to create presentations of that information. This may be specifications, drawings, user manuals, presentations, reports, or training documents	BS/BA	15 Years.
Senior PhD Technical Writer	High-Level Tasks (Senior). This series provides support to read and analyze highly technical materials and to create presentations of that information. This may be specifications, drawings, user manuals, presentations, reports, or training documents	PhD	10 Years
Assoc Writer/Editor	Associate-Level Tasks. This series is to provide non-technical writing support. This category includes the creation of content for web pages.	BS/BA	1 Year
Int I Writer/Editor	Intermediate-Level Tasks. This series is to provide non-technical writing support. This category includes the creation of content for web pages.	BS/BA	3 Years
Int II Writer/Editor	Intermediate-Level Tasks. This series is to provide non-technical writing support. This category includes the creation of content for web pages.	BS/BA	5 Years
Senior I Writer/Editor	Senior1-Level Tasks. This series is to provide non-technical writing support. This category includes the creation of content for web pages.	BS/BA	8 Years
Senior Cert Writer/Editor	Senior1-Level Tasks (Certification). This series is to provide non-technical writing support. This category includes the creation of content for web pages.	BS/BA	10 Years
Senior II Writer/Editor	Senior2-Level Tasks. This series is to provide non-technical writing support. This category includes the creation of content for web pages.	BS/BA	10 Years
Senior PhD Writer/Editor	SeniorPhD-Level Tasks. This series is to provide non-technical writing support. This category includes the creation of content for web pages.	PhD	10 Years
Assoc Acquisition/Procurement/Contract/Analyst	Associate-Level Tasks. This series provides expertise ranging from senior level certified acquisition experts advising the implementation and management of major acquisitions, to more administrative processing of routine contractual actions	BS/BA	1 year
Int I Acquisition/Procurement/Contract/Analyst	Intermediate1-Level Tasks. This series provides expertise ranging from senior level certified acquisition experts advising the implementation and management of major acquisitions, to more administrative processing of routine contractual actions	BS/BA	3 Years
Int II Acquisition/Procurement/Contract/Analyst	Intermediate2-Level Tasks. This series provides expertise ranging from senior level certified acquisition experts advising the implementation and management of major acquisitions, to more administrative processing of routine contractual actions	BS/BA	5 Years
Senior I Acquisition/Procurement/Contract/Analyst	Senior1-Level Tasks. This series provides expertise ranging from senior level certified acquisition experts advising the implementation and management of major acquisitions, to more administrative processing of routine contractual actions	BS/BA	8 Years
Senior Cert Acquisition/Procurement/Contract/Analyst	Senior1-Level Tasks (Certification). This series provides expertise ranging from senior level certified acquisition experts advising the implementation and management of major acquisitions, to more administrative processing of routine contractual actions	BS/BA	10 Years
Senior II Acquisition/Procurement/Contr	Senior2-Level Tasks. This series provides expertise ranging from senior level certified acquisition experts advising the implementation and management of major acquisitions, to more administrative processing of routine contractual actions	BS/BA	15 Years

act/Analyst			
Senior PhD Acquisition/Procurement/Contract/Analyst	SeniorPhD-Level Tasks. This series provides expertise ranging from senior level certified acquisition experts advising the implementation and management of major acquisitions, to more administrative processing of routine contractual actions	PhD	10 Years
Assoc Business/Financial/Management/Analyst	Associate-Level Tasks. The business/financial/management/analyst series is focused on the coordination, accounting, planning and administration functions. The management analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.	BS/BA	1 Year
Int I Business/Financial/Management/Analyst	Intermediate1-Level Tasks. The business/financial/management/analyst series is focused on the coordination, accounting, planning and administration functions. The management analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.	BS/BA	3 Years
Int II Business/Financial/Management/Analyst	Intermediate2-Level Tasks. The business/financial/management/analyst series is focused on the coordination, accounting, planning and administration functions. The management analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.	BS/BA	5 Years
Senior I Business/Financial/Management/Analyst	Senior1-Level Tasks. The business/financial/management/analyst series is focused on the coordination, accounting, planning and administration functions. The management analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.	BS/BA	8 Years
Senior Cert Business/Financial/Management/Analyst	Senior1-Level Tasks (Certification). The business/financial/management/analyst series is focused on the coordination, accounting, planning and administration functions. The management analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.	BS/BA	10 Years
Senior II Business/Financial/Management/Analyst	Senior2-Level Tasks. The business/financial/management/analyst series is focused on the coordination, accounting, planning and administration functions. The management analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.	BS/BA	15 Years
Senior PhD Business/Financial/Management/Analyst	SeniorPhD-Level Tasks. The business/financial/management/analyst series is focused on the coordination, accounting, planning and administration functions. The management analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.	PhD	10 Years
Assoc Trainer/Training Material Specialist	Associate-Level Tasks. These are specialist in creating and delivering training documentation. These are specialist in education, in teaching, and in creating structured lesson plans and formal training programs. These are not the technical experts who generate the more technical portion of the documents.	BS/BA	1 Year
Int I Trainer/Training Material Specialist	Intermediate1-Level Tasks. These are specialist in creating and delivering training documentation. These are specialist in education, in teaching, and in creating structured lesson plans and formal training programs. These are not the technical experts who generate the more technical portion of the documents.	BS/BA	3 Years
Int II Trainer/Training Material Specialist	Intermediate2-Level Tasks. These are specialist in creating and delivering training documentation. These are specialist in education, in teaching, and in creating structured lesson plans and formal training programs. These are not the technical experts who generate the more technical portion of the documents.	BS/BA	5 Years
Senior I Trainer/Training Material Specialist	Senior1-Level Tasks. These are specialist in creating and delivering training documentation. These are specialist in education, in teaching, and in creating structured lesson plans and formal training programs. These are not the technical experts who generate the more technical portion of the documents.	BS/BA	8 Years

Senior Cert Trainer/Training Material Specialist	Senior1-Level Tasks (Certification). These are specialist in creating and delivering training documentation. These are specialist in education, in teaching, and in creating structured lesson plans and formal training programs. These are not the technical experts who generate the more technical portion of the documents.	BS/BA	10 Years
Senior II Trainer/Training Material Specialist	Senior2-Level Tasks. These are specialist in creating and delivering training documentation. These are specialist in education, in teaching, and in creating structured lesson plans and formal training programs. These are not the technical experts who generate the more technical portion of the documents.	BS/BA	15 Years
Senior PhD Trainer/Training Material Specialist	SeniorPhD-Level Tasks. These are specialist in creating and delivering training documentation. These are specialist in education, in teaching, and in creating structured lesson plans and formal training programs. These are not the technical experts who generate the more technical portion of the documents.	PhD	10 Years
Technical Support I	Low-Level Tasks. Technical support varies widely. Technical support includes modification of facilities and testing sites, remediation of sites, graphic design, engineering support, testing, engineering installations, help desk, computer installation, copier support, telephone support, and equipment repair	HS	0 year
Technical Support II	Intermediate-Level Tasks. Technical support varies widely. Technical support includes modification of facilities and testing sites, remediation of sites, graphic design, engineering support, testing, engineering installations, help desk, computer installation, copier support, telephone support, and equipment repair	HS	3 Years
Technical Support III	Mid-Level Tasks and Supervision. Technical support varies widely. Technical support includes modification of facilities and testing sites, remediation of sites, graphic design, engineering support, testing, engineering installations, help desk, computer installation, copier support, telephone support, and equipment repair	HS	6 Years
Technical Support IV	High-Level Tasks and Supervision. Technical support varies widely. Technical support includes modification of facilities and testing sites, remediation of sites, graphic design, engineering support, testing, engineering installations, help desk, computer installation, copier support, telephone support, and equipment repair	HS	10 Years
Administrative Support I	Low-Level Tasks. This series is office oriented, clerical, coordinating, in an administrative role. Typical functions include: telephone answering, desk staffing, copying, data entry, regular cyclical report generation, distribution, pre-defined task execution	HS	0 year
Administrative Support II	Intermediate-Level Tasks. This series is office oriented, clerical, coordinating, in an administrative role. Typical functions include: telephone answering, desk staffing, copying, data entry, regular cyclical report generation, distribution, pre-defined task execution	HS	3 Years
Administrative Support III	Mid-Level Tasks and Supervision. This series is office oriented, clerical, coordinating, in an administrative role. Typical functions include: telephone answering, desk staffing, copying, data entry, regular cyclical report generation, distribution, pre-defined task execution	HS	6 Years
Administrative Support IV	High-Level Tasks and Supervision. This series is office oriented, clerical, coordinating, in an administrative role. Typical functions include: telephone answering, desk staffing, copying, data entry, regular cyclical report generation, distribution, pre-defined task execution	HS	10 Years

SUBSTITUTIONS:

**commutative property applies to all substitutions*

No Degree + 4 years of Experience = Bachelors (BS or BA as specified)
Bachelors + 5 years of Experience = Masters (MA or MS as specified)
Masters + 7 years of Experience = PhD

SCA MATRIX

SCA Eligible Labor Category/Service**	SCA Equivalent Code & Title	Applicable Wage Determination
Jr. Engineer	30081 - Engineering Technician I	2005-2247
Sr. Engineer Engineer SW Engineer Electrical Engineer Mechanical Engineer	30084 - Engineering Technician IV	2005-2247
Analyst Project Control Analyst Assoc IT Analyst	14101 - Computer Systems Analyst I	2005-2247
Int I IT Analyst Int II IT Analyst Senior I IT Analyst Senior Cert IT Analyst	14102 - Computer Systems Analyst II	2005-2247
Senior II IT Analyst Senior PhD IT Analyst	14103 - Computer Systems Analyst III	2005-2247
Admin Administrative Support I Administrative Support II Administrative Support III Administrative Support IV	01020 - Administrative Assistant	2005-2247
Assoc Technical Writer Int I Technical Writer Int II Technical Writer Assoc Writer/Editor Int I Writer/Editor Int II Writer/Editor	30461 - Technical Writer I	2005-2247
Senior I Technical Writer Senior Cert Technical Writer Senior I Writer/Editor Senior Cert Writer/Editor	30462 - Technical Writer II	2005-2247
Senior II Technical Writer Senior PhD Technical Writer Senior II Writer/Editor Senior PhD Writer/Editor	30463 - Technical Writer III	2005-2247

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).